**Job Role:** Chef

**Employer’s Name:** Garthowen Garden Centre

**Type of contract:** Permanent /Full time

**Main place of work:** Treehouse Coffee shop at Garthowen Garden Centre, Alton Lane, Four Marks, Hampshire, Gu34 5Aj

**Duties and responsibilities:**

Duties will vary day to day and the employer may require you to carry out other reasonable duties as required:

**Key areas of responsibility:**

As a chef at our popular restaurant, you’ll create a stunning selection of diverse menu items for our customers. You’ll be able to put your skills to good use creating masterful dishes, as well as mouth-watering cakes. You will enjoy working with and receiving assistance from our team who will help you make and deliver meals to customers promptly.

**The role includes**

* Preparing, cooking and presenting high quality dishes
* Assisting the Head Chef in creating menu items, recipes and developing dishes
* Assisting with the management of health and safety
* Assisting with the management of food hygiene practices
* Managing and training any trainees
* Monitoring portion and waste control
* Overseeing the maintenance of kitchen and food safety standards
* Ensure all areas of the kitchen and storage areas are clean ready for use.
* Coordinate food purchasing, budgeting and planning operations with other staff members
* Inspect cooking equipment, supplies, work areas and ingredients to ensure constant conformance to regulatory standards.

**Hours, days or shift pattern of work:**

* Daily shifts are from 8.30am to 4pm. Food service stops at 3pm on Sundays and 3.30pm mon-sat. The remaining time is for cleaning and ordering etc. You are expected to complete your contracted hours every week.
* The rota will be issued on a monthly basis.
* If you need to change a shift, take leave or are feeling unwell, you are requested to consult your col leagues in the first instance to see if they can cover the shift for you. Shifts must be covered by a colleague with a similar skill set.
* Any change for a shift must be confirmed to the employer by text, phone call or email before the shift is due to start.

**Pensions:**

Depending on the number of hours you work, you may be automatically enrolled into a pension scheme. You can choose to opt out if you do not want to join the pension.

**Holiday Entitlement:**

The holiday year is from 1 April - 31 March. Your holiday entitlement should be taken during this period. You may not carry holiday over unless agreed in advance by Lottie Hammond.

The amount of your holiday entitlement is 28 days per year and will be pro rata per completed months employment.

Bank Holidays may be booked as holiday or will be paid at the normal rate for that day. Holiday must be coordinated with other staff members and where possible shifts covered.

Holidays must be agreed with the employer at least 2 weeks in advance. You may not take more than 10 working days consecutively without the employer’s prior written consent.