



<b>Job Title</b>	Production Operative	<b>Country</b>	United Kingdom
<b>Reports to (Direct)</b>	Production Supervisor	<b>Direct Reports</b>	NA
<b>Business Function</b>	Workwear/Hospitality/Healthcare	<b>Grade</b>	

#### Job Purpose:

As a Production Operative your job will be to process customer garments and items to a high standard following laundry procedures.

You will ensure:

- We deliver an exceptional service to our customers.
- That our products leave the factory on time and of a high quality to delight our clients.
- That you maintain a high level of health and safety whilst at work.
- That you take care of your own health and safety as well as that of your fellow workers by working in a tidy considerate manner.
- That you follow all training guidance given when operating machinery or a piece of equipment.

#### Key Responsibilities:

- Unloading and pre-sorting of linen, towels and products from the vans and lorries arriving on the loading bay ready for processing.
- Sorting dirty laundry ready to be washed.
- Load/Unload the Continuous Batch Washer (CBW) or commercial washer, in the correct manner as trained.
- Load/Unload the wet/dry products into the dryers as trained.
- Move linen through factory floor as directed to the next required station for their processing to continue.
- Complete quality checks on the items as they are fed through the pressing stations and folding stations to the required standard as trained.
- Any items found below quality, at the press and folding areas place in the correct area for re-wash whilst maintaining good productivity.
- Packing finished items for delivery to our clients and loading linen and other items onto the vans as required.
- Helping with other general duties within the production facility which may include cleaning, the removal of waste and other duties on site.
- Ensuring you are adhering to our Safe Systems of Work (SSOW) at the plant and each piece of equipment at all times as trained.
- Ensure good housekeeping practices are in operation at all times to reduce risks around the plant of trips, slips and fire.
- Repairer – To repair garments using a flatbed sewing machine, overlocker and bartacking sewing machine to a high standard.

#### Knowledge and Skills:

- Attention to detail.
- Ability to undertake repetitive tasks whilst maintaining focus.
- Competent with computers and have a basic understanding of Microsoft Office programs.
- Ability to read, write, speak and understand basic English.
- Due to the nature of the role, candidates must be able to work well within a team, be able to take initiative and be a highly responsible and caring individual.
- You should also be motivated and committed to the role.



**Education/Experience:**

- Experience in a high volume production environment is beneficial, but full training will be given.
- The role is working on a production line, so you should be comfortable standing for long periods of time, have good manual dexterity and an eye for detail.

The above description statements outline the principle functions of the role and is not an exhaustive list. The role holder may be asked to perform other tasks and duties commensurate with their skills and experience.