



equipment limited
Reliable Safety - Reliable Comfort

Rig Equipment Limited

Role Profile

JOB TITLE: Sewing Machine Operator

LOCATION: Unit 9, Halas Industrial Estate,
Halesowen

NORMAL HOURS OF WORK: 37

CONTRACT DURATION: Permanent F/T or Permanent Part time

JOB DESCRIPTION

1. JOB IDENTIFICATION	
JOB TITLE:	SEWING MACHINE OPERATOR
RESPONSIBLE TO:	PRODUCTION SUPERVISOR
NUMBER OF POST HOLDERS:	8
LAST UPDATE (of job description): 18th May 2022	

www.rigequipment.co.uk

Rig Equipment Limited, Unit 9 Halas Estate, Forge Lane, Halesowen, GB, B62 8EB

Tel: 0121 550 0933 Fax: 0121 550 6837 Mob: 07854 596 014 e-mail: sales@rigequipment.co.uk
Limited Company registered in England & Wales 4411407



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1. KEY RESPONSIBILITIES

The post holder is required to be able to sew a variety of garments in a wide variety of materials. It is essential that the post holder is able to follow a sample of the work proposed and to be able to understand a written breakdown of the work written in English.

Good practical skills and an ability to work quickly and accurately with an eye for detail and good concentration skills form the basis of this position. You'll also need to be able to work alone or in a team.

You are required to be skilled in the threading, maintenance and setting of a flatbed machine, with a working knowledge of over-lockers to produce different finishes in an industrial environment.

2. ROLE PURPOSE

This is a key role in Rig Equipment which ensures quality, timely and cost-effective product manufacture safely and efficiently.

As a sewing machinist, your duties would include:

- changing machine settings for different jobs
- feeding garment or textile sections through the machine
- stitching together full garments or fabric products
- checking that finished work matches pattern instructions
- carrying out basic maintenance, such as cleaning and oiling machines
- Following health and safety guidelines.

3. QUALIFICATIONS PREFERRED

Whilst the post holder will receive instruction and guidance to produce the required garments to a high standard, it would be preferred that the candidate has achieved a minimum of the following qualifications.

- Level 2 (NVQ) Certificate in Manufacturing Sewn Products
- Level 2 (NVQ) Diploma in Performing Manufacturing Operations
- Level 2 Award in Industrial Environment Awareness
- Level 3 Certificate in Apparel Manufacturing Technology.

4. SKILLS & ABILITIES

The post holder is required to possess the following skills and abilities:

- good practical skills to use machinery and assemble products
- the ability to follow written plans
- the ability to work quickly and accurately, working to deadlines
- an eye for detail and concern for quality
- the ability to work in a team and alone
- a willingness to work flexibly
- Concentration skills to work for long periods on repetitive tasks.

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5. COMMUNICATION & RELATIONSHIPS

The post holder will be required to:

- Maintain a high level of communication with colleagues and supervisors
- Understand complex information in English concerning productivity, in both written and oral form
- An understanding of work schedules and productivity expectations;
- Communicate relevant information to other co-workers, for timely delivery as required;
- Engage with other relevant staff members to inform and share good practice

9. JOB DESCRIPTION AGREEMENT	
Job Holder's Signature:	Date:
Managing Director's Signature:	Date: